



Notice is hereby given of the Members meeting of the SEBCID that will take place on 1st December 2020 where the following items will be discussed:

Due to COVID-19 and the possibility of level changes, please refer to the website for further guidance on AGM meeting procedure.

AGENDA

1. Registration
2. Welcome & Apologies
3. Membership
 - 3.1 Resignations
 - 3.2 New members
4. Quorum to constitute a meeting
5. Chairman's Report
6. Feedback on operations 2020- 21
7. Approval of budget 2021-22
8. Approval of implementation plan 2021-22
9. Appointment of a registered auditor
- 11 Confirmation of Company secretary
- 12 Election of Board Members
- 13 General
- 14 Q & A
- 14 Adjournment

Please note the following:

The present Directors of the Scott Estate and Baviaanskloof CID and their respective portfolios are:

Name	Current SRA Portfolio
Helen Snell	Chair, Public Safety Portfolio, Environmental Portfolio
Peter von Moltke	Vice-chair, Social Responsibility Portfolio

Alison Louw	Secretary, Treasurer
Fanie Malan	Public Safety Portfolio
Keith Cronwright	Social Responsibility
Gavin Alford	Communications

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 24 November 2020 to be approved and accepted at a meeting of the Board of directors of the SEBCID NPC prior to the Members meeting.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- The current Directors will resign. The following current Directors made themselves available for re-election as directors: Helen Snell, Fanie Malan, Alison Louw, Keith Cronwright
- Forms for nomination of directors may be downloaded from the website or be requested by email. These form must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
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The following documentation is available at the Members meeting and on the SEBCID website at www.sebcidhoutbay.org :

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Agenda
- Implementation Plan 2021-2022
- Budget 2021-2022
- Membership application form
- Nomination as Director form
- Proxy form