



**AGM 2022**

Kronendal Primary School  
30 November 2022

# Agenda



- Registration
- Welcome & Apologies
- Membership:
  - Resignations
  - New Members
- Quorum to constitute a meeting
- Chairman's Report
- Feedback on operations 2021-22
- Noting of Additional Funds 2021-22
- Approval of Budget 2023-24
- Approval of Implementation Plan 2023-24
- Appointment of Auditors
- Confirmation of Company Secretary
- Election of Board Members
- Q & A

# Membership/Quorum



- 146 members
- Approximately 30% of our community
- Membership list available on our website
  - names only in accordance with POPIA
- All memberships confirmed
- 30 required for quorum



# Chairperson's report

## Public Safety

- keep our area as safe as possible/deter crime

## Environmental Improvement

- maintain & improve our open spaces

## Urban Maintenance

- working collaboratively with CCT to ensure service delivery

## Social Responsibility

- upliftment through relevant programmes

- Governance: manage our CID in accordance with all regulations & policies
- Communications

# Governance & Finance



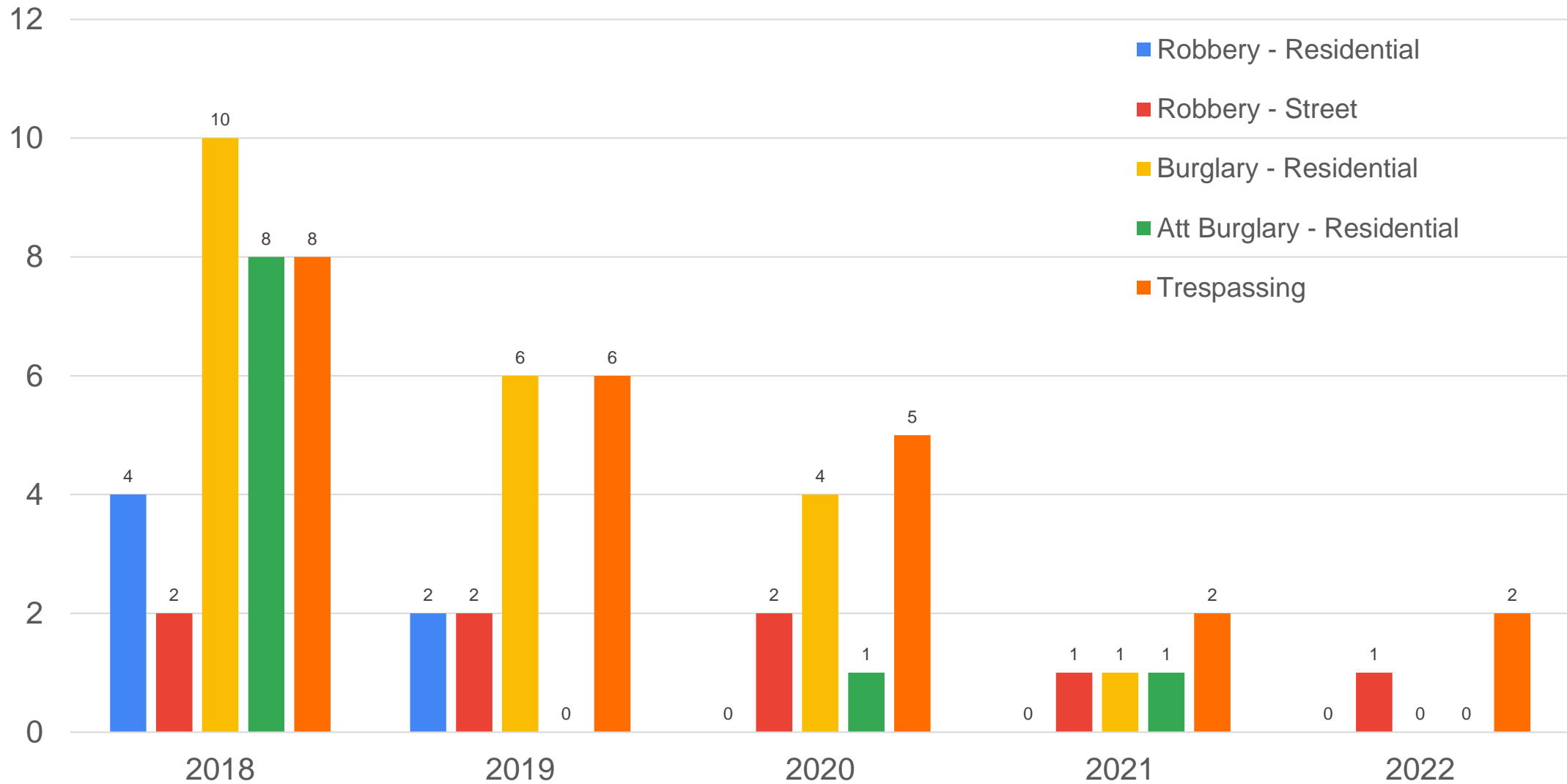
- Successfully complied with all requirements for the establishment of our CID in year two
- Received a clean audit in our second financial year
- All directors unremunerated

# Public Safety

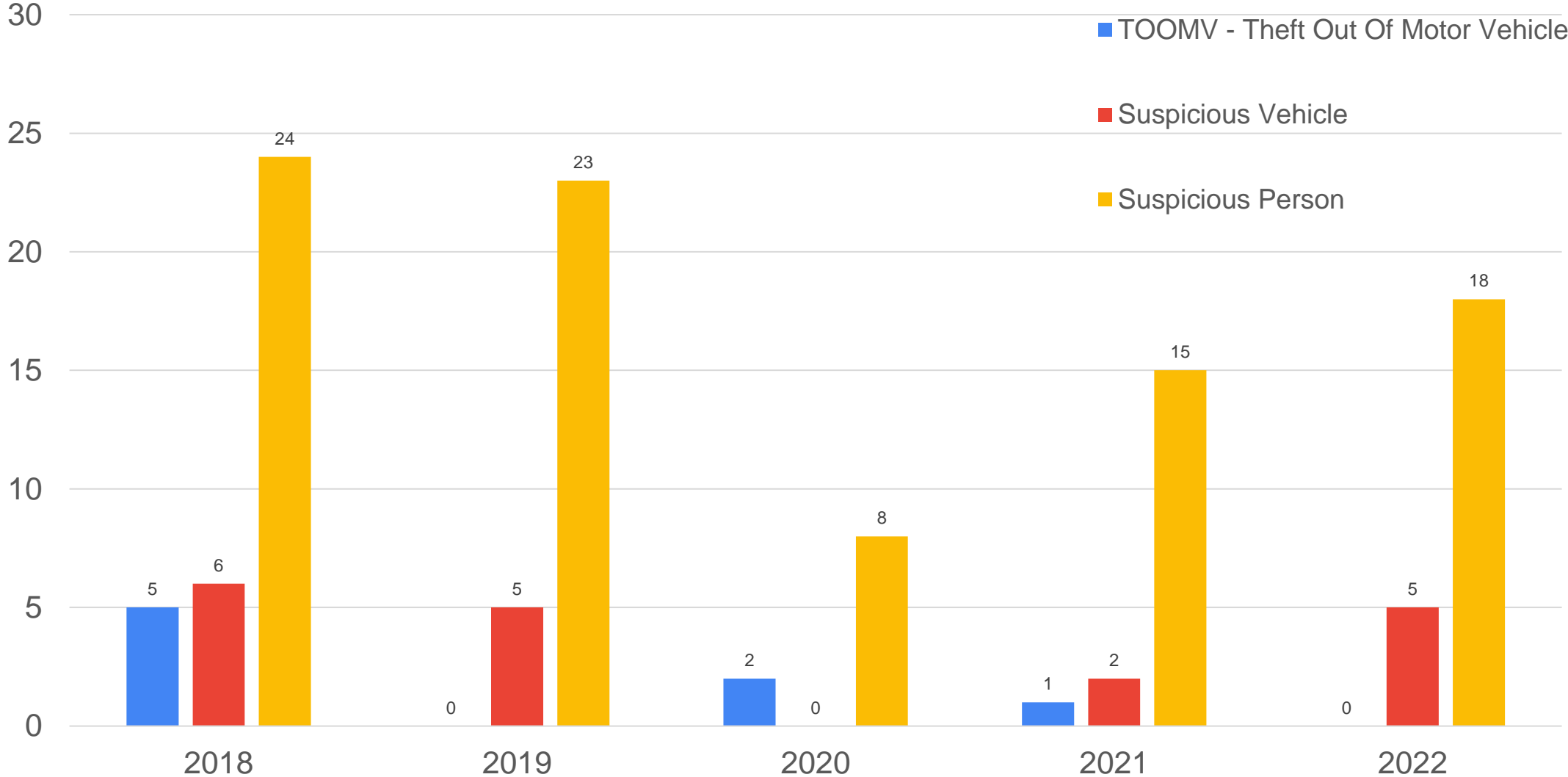
- Total of 117 cameras
  - Increasing use of thermal cameras on the perimeter
- UPS
- CCP testing of cameras
- Active alerts on cameras during hours of darkness; perimeter cameras 24/7
- Dedicated Deep Blue response vehicle in SEBCID permanently
  - Call or WhatsApp Deep Blue for ANY suspicious incidents in public spaces
- Monthly contributions to CCP/Watchcon & HBNW



# Scott Estate & Baviaanskloof: Serious incidents reported to CCP



# Scott Estate & Baviaanskloof: Other relevant reported incidents





# Environmental Improvement



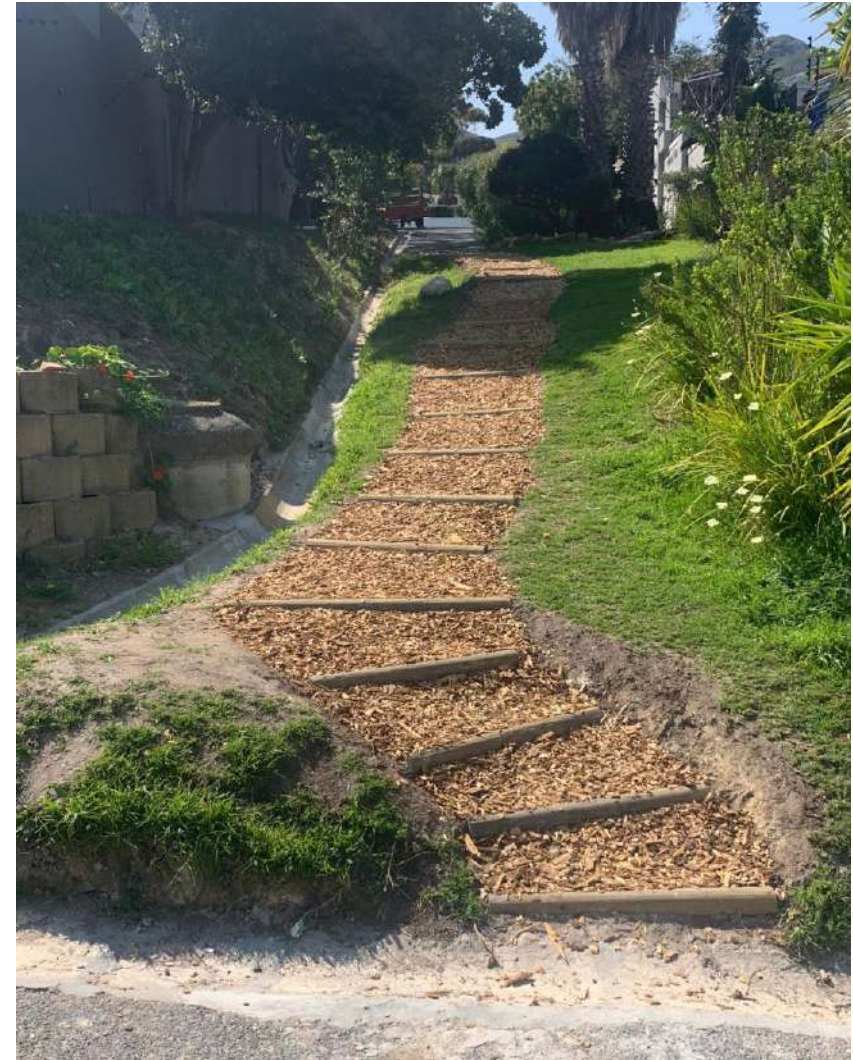
- Aloe Africa maintaining our green spaces; full time 2-man team
  - General gardening
  - Tidying & pruning
  - Collecting litter
  - Removing invasives
  - Clearing stormwater drains
  - Unkempt verges
- Almost 5 bakkie loads removed per month on average

# Environmental Improvement



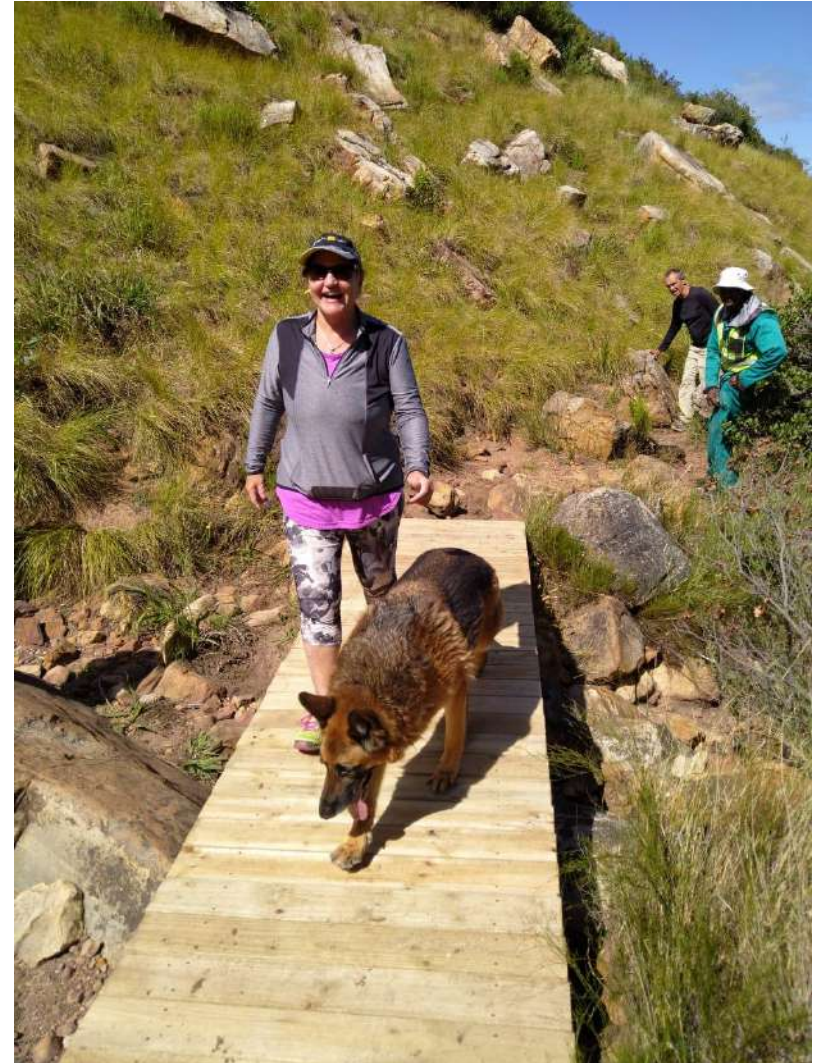
- Ongoing projects:
  - Trimming trees/vegetation for camera views
  - Removing dumped biomass
  - Post storm clear ups
  - River bank stabilisation – planting & staking
  - Path creation along riverbank
  - Planting after felling
  - Union St steps
  - Waterfall walk rehabilitation
  - Clearing at Flightdeck & Baviaanskloof

# Environmental Improvement





# Environmental Improvement



# Environmental Improvement



- Baviaans River rehabilitation
  - Formal plan devised by panel of experts
  - Awaiting CCT approval to commence
  - Plan to be circulated to residents



# Environmental Improvement

- Replanting programme
- Owl boxes
- Bin scratchers: please don't encourage



# Urban Maintenance

- Maintaining relationships with CCT
  - Basics: potholes, water leaks, stormwater drains
  - Escalating issues when necessary
  - C3 requests residents first responsibility
- Three way stop at Darling/Baviaanskloof
- Stop street at Marais/Johan
  - Mirror by SEBCID
- Parking at top of Baviaanskloof Road problematic
- Rectification of road surface post water pipe replacement
- Bins! Emptied by Aloe Africa team



# Social Responsibility

- Hout Bay Volunteer Emergency Medical Service (HBVEMS)
- First Aid training programme
  - Refreshers & First Aid Level 1
- Mandela Day donation to Hangberg creche
- Hout Bay Museum painting
- Reading programme revised
- Brightstart
- Hout Bay Swimming Academy/Darcey Sunshine Foundation





# Projects

- Signage erected
  - Welcome signs, park maintenance, environmental rehabilitation areas, dog park
- Union Park
  - Skate ramps: plans being drawn up
- Invasive trees/vegetation
  - Handful of removals; complex discussions ongoing
  - Fire & environmental risk



# Communications



- Regular newsletters
- Dedicated WhatsApp groups
- Facebook page
- Website regularly updated
  - Comprehensive information resource
  - Useful contacts page

# Finance



- Audited Financial Statements 2021-22 published
- Headline figures
- Core business
- Surplus analysis
- Potential surplus usage

# Financials 2021-2022; headline



| Yr to June                               | Budget           | Actual           | Variance (R)    | Variance (%) |
|--|------------------|------------------|-----------------|--------------|
| <b>Income post 3% bad debt retention</b> | <b>2,745,566</b> | <b>2,745,566</b> |                 |              |
| Accumulated surplus                      | 156,200          | 64,262           | -91,938         |              |
| Core business expenditure                | 2,290,206        | 1,880,981        | -409,225        | -18%         |
| General expenditure                      | 270,360          | 216,844          | -53,516         | -20%         |
| Removal alien trees/firebreak            | 131,600          | 75,610           | -55,990         | -43%         |
| Improvements to Union Park               | 148,700          |                  | -148,700        | -100%        |
| Signage                                  | 17,950           | 9,043            | -8,907          | -50%         |
| Baviaanskloof bridge grids               | 42,950           | 42,809           | -141            |              |
| <b>Total projects</b>                    | <b>341,200</b>   | <b>127,462</b>   | <b>-213,738</b> | <b>-63%</b>  |
| <b>Total Expenditure</b>                 | <b>2,901,766</b> | <b>2,225,287</b> | <b>-676,479</b> | <b>-23%</b>  |
| Interest income                          |                  | 69,617           |                 |              |
| <b>Surplus</b>                           |                  | <b>-584,541</b>  |                 |              |

# Financials 2021-2022: core business



| Yr to June                | Budget           | Actual           |                 | Variance    | Comment                               |
|---------------------------|------------------|------------------|-----------------|-------------|---------------------------------------|
| Cleansing services        | 237,280          | 228,807          | -8,473          | -4%         |                                       |
| Environmental Improvement | 57,720           | 57,715           | -5              | 0%          |                                       |
| Public Safety             | 1,735,406        | 1,415,851        | -319,555        | -18%        | Efficiency of contract structure      |
| Social Upliftment         | 200,000          | 162,208          | -37,792         | -19%        | First aid training, Reading programme |
| Urban Maintenance         | 59,800           | 16,400           | -43,400         | -73%        |                                       |
| <b>Core business</b>      | <b>2,290,206</b> | <b>1,880,981</b> | <b>-409,225</b> | <b>-18%</b> | Predominantly public safety           |

# Surplus funds utilisation 2021-2022



| Projects                      | Surplus funds utilisation approved at 2021 AGM | Board approved surplus funds utilisation | Total surplus funds approved |
|-------------------------------|--|--|------------------------------|
| BaviaansKloof Rd Bridge Grids |  | R42,950                                  | R42,950                      |
| <b>Total</b>                  |  | <b>R42,950</b>                           | <b>R42,950</b>               |

# Current surplus



| Statement of financial position                               |                  |
|---|------------------|
| Cash reserves as at 30 June 2022                              | 2,007,769        |
| Plus trade and other receivables                              |                  |
| Less trade and other payables and revisions                   | -72,456          |
| <b>Cash available from previous financial year</b>            | <b>1,935,313</b> |
| Plus retention fund payable Sept 2022 (incl VAT)              | 124,103          |
| <b>Cash available as at 30 Sept 2022</b>                      | <b>2,059,416</b> |
| Less 2 months of funding as provision against cash flow risk* | 565,701          |
| <b>Uncommitted cash</b>                                       | <b>1,493,715</b> |
| <i>*CCT requirement applied to all CIDs</i>                   |                  |

# Planned surplus usage



- UPS for all cameras
- Skate Park
- Tree clearing project with SanParks
- Restoration of pathway to Baviaans waterfall
- River rehabilitation



# Proposed budget 2023/24



| Yr to June               | As per business plan | Proposed         | Variance     |
|--------------------------|----------------------|------------------|--------------|
| <b>Income</b>            | <b>3,270,974</b>     | <b>3,164,477</b> | -3.3%        |
| Core business            | 2,761,493            | 2,830,646        | 2.5%         |
| Depreciation             | 25,000               | 6,070            | -73.3%       |
| Repairs & Maintenance    | 16,354               | 17,566           | 7.4%         |
| General expenditure      | 126,087              | 214,661          | 70.2%        |
| Projects                 | 80,000               | -                | -            |
| Bad debt provision       | 98,129               | 94,934           | -3.3%        |
| <b>Total Expenditure</b> | <b>3,270,974</b>     | <b>3,164,477</b> | <b>-3.3%</b> |

# Proposed budget 2023/24: core business



|                                 | As per business plan | Proposed         | % of total  | Variance    |
|---------------------------------|----------------------|------------------|-------------|-------------|
| Cleansing services              | 149,075              | 266,016          | 9%          | 78%         |
| Environmental upgrading         | 65,000               | 170,000          | 6%          | 162%        |
| Public safety - general         | 997,328              | 2,194,630        | 78%         | 9.5%        |
| Public safety - CCTV monitoring | 181,116              |                  |             |             |
| Public safety - camera leasing  | 825,084              |                  |             |             |
| Social upliftment               | 359,999              | 150,000          | 5%          | -58%        |
| Urban maintenance               | 183,891              | 50,000           | 2%          | -73%        |
| <b>Total core business</b>      | <b>2,761,493</b>     | <b>2,830,646</b> | <b>100%</b> | <b>2.5%</b> |

\*variance vs total of all three previous line items

# Proposed implementation plan 2023/24



- Step by step plan for all pillars of operation
- Cornerstone of original business plan
- Published on website in advance of AGM



# Appointments

- Registered Auditor: Harry Curtis & Co
- Accountant: Ros Eachus, Account-IT
- Company secretary: Alison Louw



# Appointments: directors

- As per MOI, three resignations, all standing for re-election:
  - Jemimah Birch
  - Paul Maguire
  - Fanie Malan



# Voting

- Approval of Budget 2023-24
- Approval of Implementation Plan 2023-24
- Election of Board Members



# QUESTIONS