



MINUTES

Scott Estate and Baviaanskloof Community Improvement District AGM 2021 Ambleside School, Hout Bay, 18.30, 1 December 2021

1. **Attendance**
All those attending in person signed the attendance register.
2. **Invitees**
Runan Rossouw & Bonita Ascott (CID Department, CoCT), Val Charlton (Landworks)
3. **Voting**
All members present in the room received a voting form upon arrival; those attending via Zoom received a voting form via email.
4. **Members**
No members have resigned. Current membership is 144.
5. **Quorum**
It was noted that 29 members were required to attend for the meeting to be quorate. With 29 members in the room, 24 attending via Zoom and 53 proxies, quorum was established.
6. **Chairperson's report & Feedback on operations**
The Chair presented her report on the activities of the board since the last general meeting, held 1 December 2020. The report can be found [here](#).
7. **Noting of Audited Financial Statements 2020-21**
The AFS were published to SEBCID's website on 5th November and can be found [here](#), including noting of surplus expenditure:
8. **Approval of use of surplus funds 2021-22:**
The Chair outlined the reasons why the budget allocated to three projects in the financial year 2020-2021 was not fully utilised and requested approval to roll over the surplus funds for utilisation in 2021-2022. This request was approved by the members.
9. **Approval of budget 2022-23**
The Chair presented an overview of the budget for the next financial year 2022-2023 as per the original SEBCID Business Plan which was re-shared with members and property owners ahead of the meeting. The Business Plan and can be found [here](#).

The members of the Company approved the Budget for 2022-23 as contained in the original SEBCID Business Plan.

10. Approval of implementation plan for 2022-23

The Chair discussed the Implementation Plan as per the original SEBCID Business Plan. The Implementation Plan and can be found here.

The members of the Company approved the Implementation Plan for 2022-23 as contained in the original SEBCID Business Plan.

11. Appointment of auditors

The board re-confirmed the appointment of Harry Curtis & Co. as the Company's auditors for the current financial year 2021-22.

12. Confirmation of Company secretary

SEBCID board member Alison Louw continues as Company Secretary. Formal Company Secretary functions will be performed by Harry Curtis & Co.

13. Election of Board Members

The members of the Company re-elected Jemimah Birch, Shazelle Kelly & Paul Maguire as directors of the Company.

14. Questions and answers

The board members answered various questions raised by members both in the room and via Zoom.

Signed: HELEN SWELL 14/12/2001

Chairperson: HELEN SWELL