



AGM 2023

Kronendal Primary School
30 November 2023

Agenda



- Registration
- Welcome & Apologies
- Membership:
 - Resignations
 - New Members
- Quorum to constitute a meeting
- Previous AGM minutes
- Chairman's Report
- Feedback on operations 2022/23
- Noting of Audited Financial Statements 2022/2023
- Budget 2023-24
- Approval of Implementation Plan 2023-24
- Appointment of a Registered Auditor
- Confirmation of Company Secretary
- Election of Board Members
- Special Resolution
- Q & A

Membership/Quorum

- 143 members: 7 moved out; 4 new members
- Approximately 30% of our community
- Membership list available on our website
 - names only in accordance with POPIA
- All memberships confirmed
- 29 required for quorum





Chairperson's report

Public Safety

- keep our area as safe as possible/deter crime

Environmental Improvement

- maintain & improve our open spaces

Urban Maintenance

- working collaboratively with CCT to ensure service delivery

Social Responsibility

- upliftment through relevant programmes

- Governance: manage our CID in accordance with all regulations & policies
- Communications

Governance & Finance



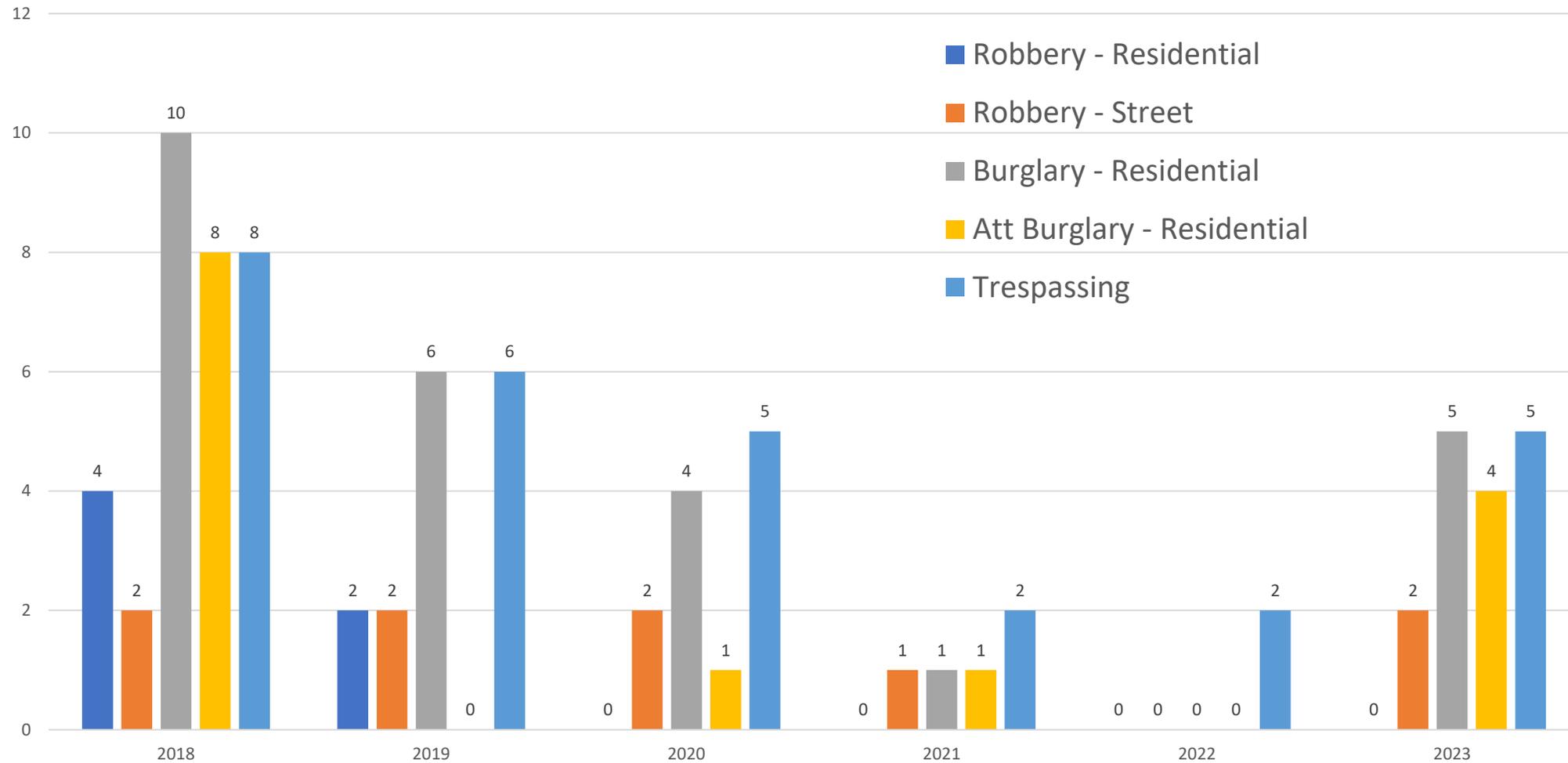
- Successfully complied with all requirements for the establishment of our CID in year three
- Received a clean audit in our third financial year
- All directors unremunerated

Public Safety

- Total of 117 cameras: increasing use of thermals on the perimeter; switching PTZ to Panoramic
- UPS now installed on entire network
- Active alerts during hours of darkness; perimeter cameras 24/7
- Dedicated Deep Blue response vehicle in SEBCID permanently
 - Call or WhatsApp Deep Blue for ANY suspicious incidents in public spaces
- Monthly contributions to CCP/Watchcon & HBNW
 - CCP camera testing



Scott Estate & Baviaanskloof: Serious incidents reported to CCP

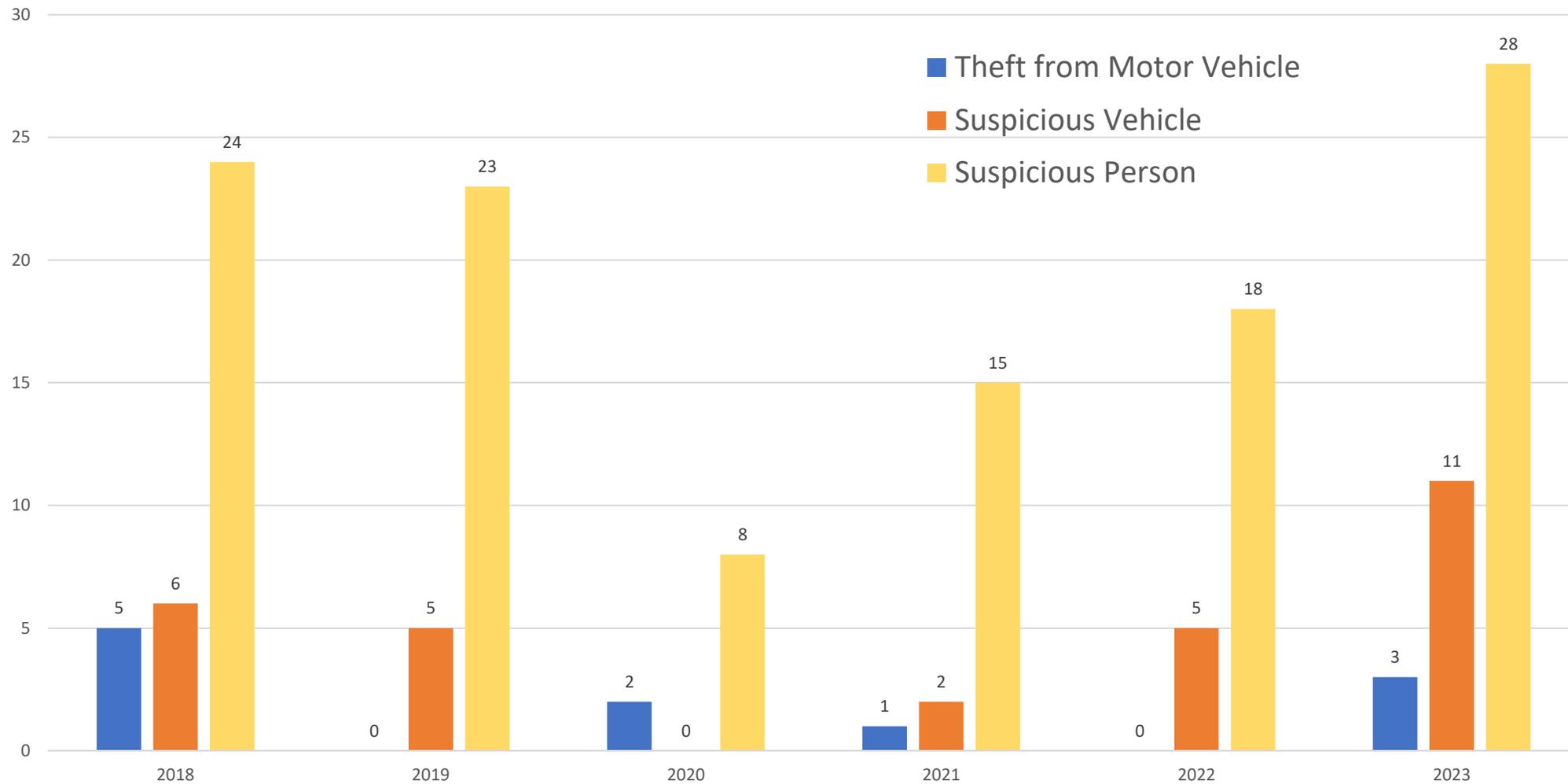




Hout Bay crime stats 2022-2023

Type	2022	2023	Change
Robbery - Residential	6	14	8
Robbery - Street	36	69	33
Attempted Street Robbery	11	18	7
Burglary - Residential	38	76	38
Attempted Burglary - Residential	11	22	11
Theft Out Of Motor Vehicle	20	32	12
Attempted Theft Out Of Motor Vehicle	6	6	0
Theft of Motor Vehicle	15	12	-3
Trespassing	43	40	-3
Theft	92	66	-26
Attempted Theft	2	5	3

Scott Estate & Baviaanskloof: Other relevant reported incidents



Environmental Improvement



- Aloe Africa maintaining our green spaces; full time 2-man team
 - General gardening
 - Tidying & pruning
 - Collecting litter
 - Removing invasives
 - Clearing stormwater drains
 - Unkempt verges
- Approx 5 bakkie loads removed per month on average

Environmental Improvement



- Ongoing projects
 - Trimming trees/vegetation for camera view, removing dumped biomass, post storm clear ups
- Invasive tree removal (with CCT) & -re planting
 - Avenue Suzanne, Baviaans River, Baviaanskloof Road
- Invasive vegetation removal: prickly pear, cactus, syringa; planting indigenous species in place
- Creation of wetland adjacent to Scout Hall – stormwater management
- Clearing

Environmental Improvement



- Baviaans River rehabilitation
 - Formal plan devised by panel of experts
 - Submitted to CCT
- More paths/pedestrian step off points
- General planting/beautification

Environmental Improvement



Environmental Improvement



Environmental Improvement



Urban Maintenance

- Walking paths
- Maintaining relationships with CCT
 - Basics: potholes, water leaks, stormwater drains
 - Escalating issues when necessary
 - C3 requests residents first responsibility
- Traffic mirrors on Hugo
- Parking at top of Baviaanskloof Road



Social Responsibility

- Hout Bay Volunteer Emergency Medical Service (HBVEMS)
- First Aid training programme
 - Refreshers & First Aid Level 1
- Hout Bay Museum Hall revamp
- Reading programme at Denis Goldberg House of Hope
- Bright Start
- Hout Bay Swimming Academy/Darcey Sunshine Foundation
- Mandela Day donation to Hangberg creche; new sink at Sentinel Primary, Santa Shoe Boxes Hangberg Educare, Hangberg Seniors



Communications



- Regular newsletters
- Dedicated WhatsApp groups
- Facebook page
- Website regularly updated
 - Comprehensive information resource
 - Useful contacts page

Finance



- Audited Financial Statements 2022-23 published
- Headline figures
- Core business
- Surplus analysis
- Potential surplus usage



Financials 2022-2023; headline

Yr to June	Budget	Actual	Variance (R)	Variance (%)
Income post 3% bad debt retention	2,951,483	2,951,483		
Core business expenditure	2,522,655	2,447,964	-74,691	-3%
General expenditure	228,828	217,106	-11,722	-5%
Projects (see detail below)	185,000	390,072	205,072	111%
Total Expenditure	2,951,483	3,077,938	126,455	4%
Interest income		151,134		
Projects				
Removal alien trees/firebreak	110,000	274,689		
Improvements to Union Park	75,000			
River Rehabilitation		58,590		
Museum Hall Refurbishment		56,793		

Noting of surplus funds utilisation 2022-2023



Projects	Surplus funds utilisation approved at 2021 AGM	Additional surplus funds approved by Board	Total surplus utilisation 2022/2023
Alien tree removal		30,000	30,000
River rehabilitation		60,000	60,000
Museum Hall refurbishment		80,000	80,000
Total		R170,000	R170,000

Financials 2022-2023: core business



Yr to June	Budget	Actual	Variance (R)	Variance (%)	Comment
Cleansing services	240,000	247,833	-7,833	-3%	
Environmental Improvement	65,000	183,269	-118,269	-65%	Very active portfolio
Public Safety	1,917,655	1,803,773	113,882	6%	Efficiency of contract structure
Social Upliftment	180,000	201,764	-21,764	-11%	
Urban Maintenance	120,000	11,325	108,675	960%	Very quiet portfolio for SEBCID
Core business	2,522,655	2,447,964	74,691	3%	

Current surplus



Statement of financial position		
Cash reserves as at 30 June 2023		2,158,483
Less trade and other payables and revisions		-111,143
Cash available from previous financial year		2,047,340
Plus retention fund payable Sept 2023 (incl VAT)		166,003
Cash available as at 30 Sept 2023		2,213,343
Less committed surplus funded projects in the current financial year 2023/2024		-942,507
Roll over	23,207	
Alien tree removal	200,000	
River rehabilitation	203,100	
Phase 3 battery back up	296,200	
Hout Bay Common	220,000	
Less 2 months of funding as provision against cash flow risk		588,329
Uncommitted cash		682,507

Planned surplus funds utilisation 2023-2024



Projects	Surplus funds utilisation approved at 2022 AGM	Additional surplus funds approved by Board	Total surplus utilisation 2023/2024
Camera battery back up		R200,000	R200,000
Alien tree removal		R203,100	R203,100
River rehabilitation		R296,200	R296,200
Improvements to Hout Bay common		R220,000	R220,000
Total		R919,300	R919,300

Proposed budget 2024/25



Yr to June	As per business plan	Proposed	Variance
Income	3,401,813	3,401,813	-
Core business	2,844,409	2,913,457	2%
Depreciation	25,000	6,670	-73%
Repairs & Maintenance	17,581	17,581	-
General expenditure	135,544	262,051	93%
Projects	100,000	100,000	-
Bad debt provision	102,054	102,054	-
Total Expenditure	3,401,813	3,401,813	-

Proposed budget 2024/25: core business



	As per business plan	Proposed	% of total	Variance
Cleansing services	160,256	280,000	10%	75%
Environmental upgrading	65,000	200,000	7%	208%
Public safety - general	1,003,940	2,158,457	74%	3%
Public safety - CCTV monitoring	194,700			
Public safety - camera leasing	886,965			
Social upliftment	336,240	225,000	8%	-33%
Urban maintenance	197,308	50,000	2%	-75%
Total core business	2,844,409	2,913,457	100%	2%

*variance vs total of all three previous line items

Proposed implementation plan 2024/25



- Step by step plan for all pillars of operation
- Cornerstone of original business plan
- Published on website in advance of AGM



Appointments

- Registered Auditor: Harry Curtis & Co
- Accountant: Ros Eachus, Account-IT
- Company secretary: Alison Louw

Appointments: directors



- As per MOI, three resignations, two standing for re-election:
 - Shazelle Kelly
 - Alison Louw
 - Keith Cronwright
- New nomination
 - Alex Schwager

Special Resolution



- Amendment of the new Memorandum of Incorporation (MOI) as contemplated in Section 16(5)(a) of the Companies Act, Act 71 of 2008.



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MEMORANDUM OF INCORPORATION (MOI)

Making progress possible. **Together.**

Why amend the MOI?

Reference: Clause 13.3 of the CID Policy

- 13.3 The NPC must ensure that its MOI remains in line with the By-law and this Policy. The NPC must make whatever amendments are necessary to maintain ongoing consistency between the MOI, the By-Law and the Policy in the event of material amendments to the By-law or Policy.

MOI changes impacting the Company

Income Tax Act Compliance

- Includes the compliance requirements from SARS for the NPC to maintain its tax exemption status

Members` meetings

- Members` meetings may be conducted by way of electronic communication
- Quorum for members` meetings reduced from 20% to 10%

Annual Budget

- The Company shall submit an adjustment budget for the third and fourth quarter of each financial year, as approved at a board meeting, to the Executive Director by the end of March of the relevant year

Annual Report

- Within three months of the AGM, the Company must provide the Executive Director and the relevant sub-council(s) with an annual report on its progress in implementing its business plan during the previous financial year together with the audited annual financial statements and auditors report as adopted at the AGM

MOI changes impacting the Board

Board of Directors

- Persons eligible for election as a director must be members of the NPC

Board Meetings

- Any member of the NPC or local community may attend a board meeting subject to a written application the item and intended outcome at least 1 week prior to the board meeting
- Dates of board meetings to be held must appear on the website
- Board has the power to conduct a meeting entirely by electronic communication

MOI changes impacting the members

Membership

- Only property owners liable for the additional rate can apply for membership
- Membership cannot be denied to a person who qualifies for membership
- City of Cape Town is entitled to membership and 1 Vote

Termination of Membership

- Members will cease to be members when they receive a rates rebate
- When a member has not attended a members` meeting by person or by proxy for two consecutive years their membership is terminated, can immediately re-apply

MOI changes impacting the members con...

Voting

- Every member shall have one vote for every R10m valuation, or part thereof, for each property to a maximum of 10 votes per property provided that the total number of votes assigned to one member under common ownership or control shall not exceed 33 1/3 percent of the total votes
- Where an individual member or members under common ownership or control own multiple properties within the CID, the votes are calculated as follows:
 - Individual properties equal to or in excess of R5m valuation are assigned 1 vote per R10m valuation or part thereof, capped at 10 votes per property
 - Individual properties with a valuation under R5m are assigned 1 vote per R10m valuation or part thereof, on the combined municipal valuation of such properties

Voting: changes to weighting



Municipal Property Value (Rand)		Total Number of Votes	
		2022	Previous years
0-5m	0-10m	1	1
5-10m			2
10-15m	10-20m	2	3
15-20m			4
20-25m	20-30m	3	5
25-30m			6
Etc to max 10 votes			



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Thank you

Making progress possible. **Together.**

Voting



- Approval of Budget 2024-25
- Approval of Implementation Plan 2024-25
- Approval of additional surplus funds 2023-2024
- Election of Board Members
- Special Resolution: adoption of new MOI



QUESTIONS